



Wadebridge School

Limited Company Registered UK (Charitable status)
Company No: 07999988

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Ref: TY/rcsh

9th October 2014

Dear Parent/Carer

Important information concerning the new Cashless System in the School Canteens

We are pleased to announce that we will be installing a cashless catering system in the school canteens after October half term. The new system will allow us to continue with the development of the school meal service and will provide us with a more efficient, faster and ultimately better quality of service.

This system incorporates the latest technology and eliminates the need for our pupils to carry cash throughout the day. It is also biometric (see FAQs) so there is no need for pupils to carry a card as the system will recognise the thumb print of your child at the revaluation pay-points and at the tills.

The advantages of this system are:

- students won't be able to ask for money from friends or other students
- students will not be tempted to spend their money on the way to and from school
- parents/carers can check what their child/children have bought/eaten during the day
- as a school, we can incentivise healthy meal options to encourage our students to make healthier choices
- there will be less queuing at tills

We will start this system on **Tuesday 4th November 2014** and as such, **no cash** will be accepted at the Till Points after this date. All students and staff will be given training on how to use the system and student/staff registration will take place on **Tuesday 21st October 2014**. Any amount of money can be paid into a pupil's account and any money spent on food and drink will be deducted on a daily basis. A daily 'spend limit' of **£5.00** will be programmed into the system. This can be increased or decreased for an individual student by making a **written request** to the school finance office.

We have two payment options available to you – **online payments and coin/note payments at the revaluation pay-point which will be situated in the School Reception**. Could we emphasise that topping up your child's account on-line will be the most efficient way of using this system as the pay-point will require your child's thumb print to access the account and they will be in lessons. All payment options are explained within the FAQ.

Could you please complete and sign the form below and return to Reception no later than **Wednesday 15th October 2014**. As our school canteens will no longer accept cash from the 4th November 2014 it is **vital** that this form is returned in order that your child can be registered, if the form has not been returned by 4th November your child will need to bring a packed lunch into school until they have been registered. If you choose not to have your child registered for the biometric system the school will provide them with a 4 digit PIN Code for the cashless canteen system. Please note that PIN Codes **do not** have the same level of security and it will be your child's responsibility to remember the code and to keep it secure at all times.

Yours sincerely

Miss Tina Yardley
Headteacher