



Wadebridge School

Limited Company Registered UK (Charitable status)
Company No: 07999988

Headteacher: Miss T. Yardley B.A. Hons.
Gonvena Hill, Wadebridge, Cornwall PL27 6BU



Telephone Number: 01208 812881

E-Mail: enquiries@wadebridge.cornwall.sch.uk

Website: www.wadebridge.cornwall.sch.uk

Exam Invigilators **£12.00/hour** **Flexible working hours**

We are seeking to appoint well organised, proactive Exam Invigilators to facilitate the effective running of internal and external examinations, adhering to relevant examination regulations. Invigilators need to be reliable, punctual and possess the necessary skills to relate to learners, ensuring a calm environment for examinations to take place. You will need good and effective communication skills to work alongside both staff and students and the ability to work as part of a team, as well as independently.

The main external exam season runs during May and June, with additional, shorter sessions throughout the year. We also hold a number of trial exam weeks during the year to help prepare our pupils, so a flexible approach to work is essential.

The school is committed to safeguarding children, the successful candidate(s) will complete pre-employment checks and be required to provide an enhanced DBS disclosure.

Previous experience is not essential, as full training will be provided.

To apply for this position, please complete the Wadebridge School [non-teaching application](#) form available on the school website and return by email to alee@wadebridge.cornwall.sch.uk

Closing date: N/A – please contact the above email address.