



Wadebridge School

Limited Company Registered UK (Charitable status)
Company No: 07999988

Headteacher: Mr M Winzor
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CEIAG Provider Access Policy

Contact Person – Careers Lead. Mr S. Simmonds email: ssimmonds@wadebridge.cornwall.sch.uk

As part of Wadebridge School's commitment to informing our pupils of the full range of learning and training routes on offer to them, we are happy to consider requests from training, apprenticeship, further and higher education providers to speak to students. We will also actively approach these partners ourselves when planning key CEIAG events throughout the school year.

In the first instance, providers wishing to speak with students should consult our calendar of careers activities published on the school's website. Many of these activities provide an opportunity to speak to students and parents both individually and in groups to offer information on possible progression routes. Enquires about participating in a CEIAG activity can be made to the School's CEIAG Lead, Mr S Simmonds via email.

We also have a number of whole year group assembly slots which offer providers a short opportunity to quickly spread the word about their offer. These are 20 minute slots to a whole year group of around 200 students in our main assembly hall.

If you are a provider and would like to enquire about accessing Wadebridge School students with information regarding future education, training and employment pathways, then please complete the Wadebridge School CEIAG Provider Booking Form on the school website and send it to the CEIAG Lead on the aforementioned email address. You may also contact the Careers Lead by telephone to discuss your CEIAG offer.

If a provider wishes to offer CEIAG advice within School, but outside of the School's planned careers events / assembly programme, or wishes for us to promote an external event that they are holding, then they should contact the CEIAG Lead with full details, including dates and timings of the day, a list of other invited schools and providers, any support for transport costs and a visit risk assessment of the venue.

All requests should be emailed at least 6 weeks (a school half term) in advance of any desired delivery date. All requests will be given due consideration by Wadebridge School's CEIAG Lead and wherever possible an arrangement made for suitable access.

Requests may however be refused if:

- The timing or content may impinge on students' preparation for public or internal Wadebridge School exams;
- they clash with other school events such as visits, other speakers, sports days, public or internal exams etc.;
- the school is unable to provide staff to support the presentation or talk due to previous commitments;
- rooming for the talk or event is unable to be found due to timetabling clashes;
- there are other elements to the Provider's CEIAG offer/message that might undermine student outcomes at 16.

Responses to requests will come from the School's CEIAG lead. For requests that are approved, Wadebridge School will provide clear instructions before the event on visitor parking, visitor registration, a contact member of staff and their contact details, rooming arrangements and the presentation facilities available.

As part of School Wadebridge School's wider CEIAG policy, the range of Careers provision for students is reported every academic year to the Headteacher and School Governors.

If you have questions regarding our Provider Access Policy or the School's wider CEIAG Policy, please do not hesitate to contact our CEIAG Lead at ssimmonds@Wadebridge.cornwall.sch.uk