

# Accessing Online Resources From Home



# How To Access



Click on the icons below to access the relevant online resources. (Most will require you to enter your school email address & password to access)



Curriculum Resources



ClassCharts



Student Documents



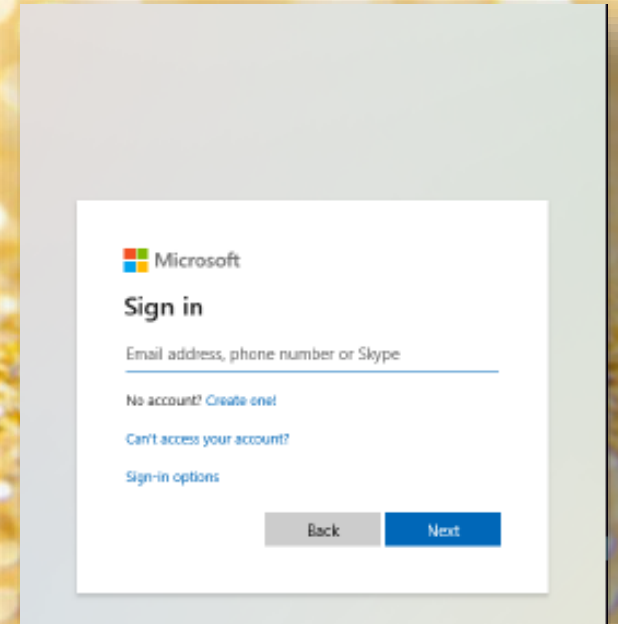
Student Email



Microsoft Office Online



Microsoft Teams



## Step 1

Go to the Wadebridge School website and click Oline Resources under Students

## Step 2

Click the Icon for site you want to visit.

## Step 3

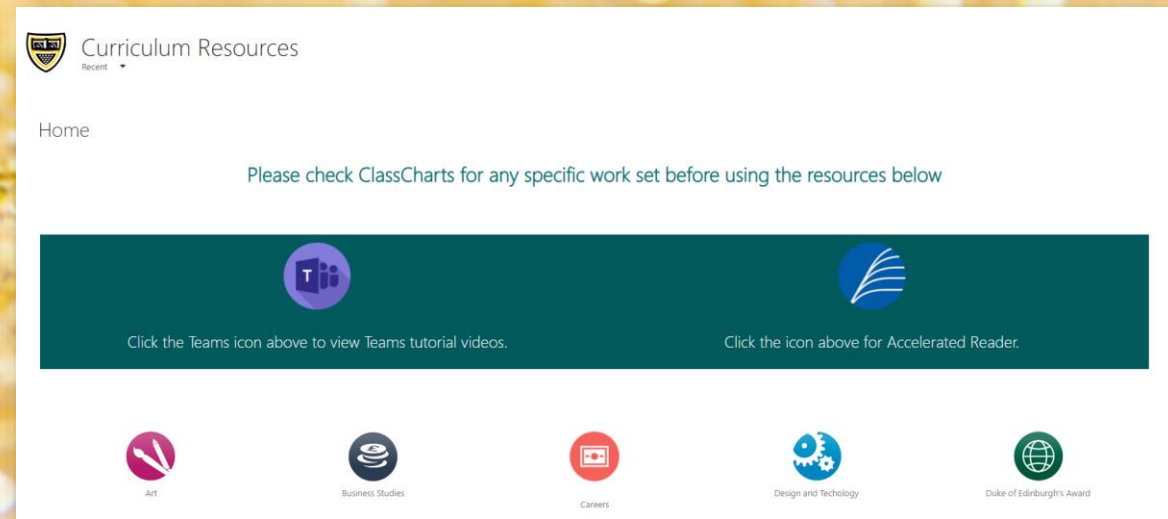
Enter your log-in detail as requested. (Most Likely your school email & password)

# Curriculum Resources

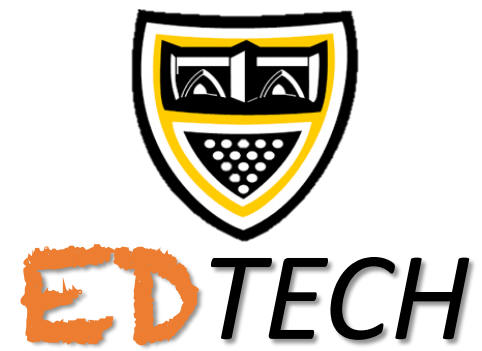
[VIDEO GUIDE CLICK HERE](#)



- Your email address is your WS number followed by @wadebridge.cornwall.sch.uk
- Example:  
[ws12345@wadebridge.cornwall.sch.uk](mailto:ws12345@wadebridge.cornwall.sch.uk)
- Once in, you can click on the relevant icons to navigate and locate resources.
- Use the Mapping/Start here documents within the subject folder to help identify topics & work.



# ClassCharts



ClassCharts Part of tes

Log in

Teacher Parent Student

Pupil code

☒ Remember me Log in

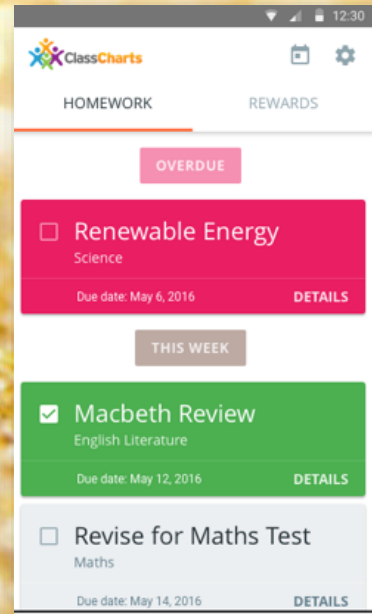
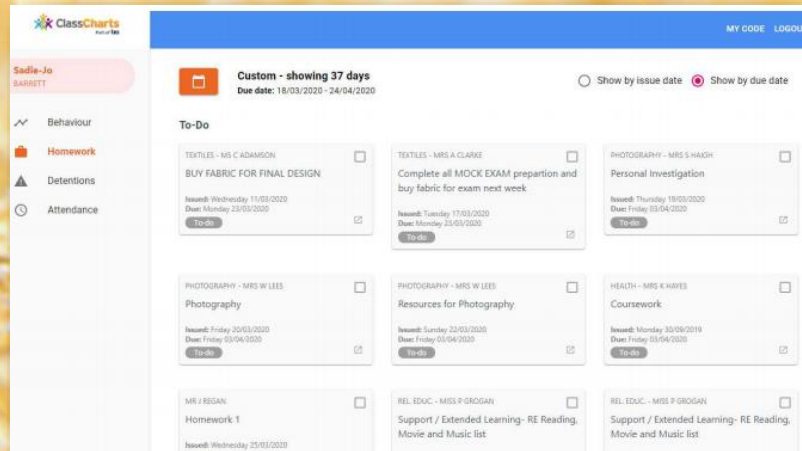
To log in and view your report you will need to enter the code provided to you by your teacher.

Log in with:

AVAILABLE ON THE App Store GET IT ON Google play

- You can access ClassCharts through your internet browser, or by downloading an app onto your device.
- Log in using your Pupil Code (your tutor can give you this if you forget) and your date of birth.
- Parents can also access ClassCharts using their own parent code, where they can see behaviour points, homework and more.

# ClassCharts



You can see when homework is due, or if there are any overdue tasks.

It also shows behaviour points in the form of a pie chart. You can look for specific dates or scroll down for more details.



# Student Documents



- Your username is just your WS number (the same you use to access log-in to computers in school).
- The password is the same one you use the log-in to computers at school.
- You can use the site to access your school documents and the school shared drive..
- You can download work to access.
- If you download and edit anything, remember to use the upload icon at the top to load back into your space in school.

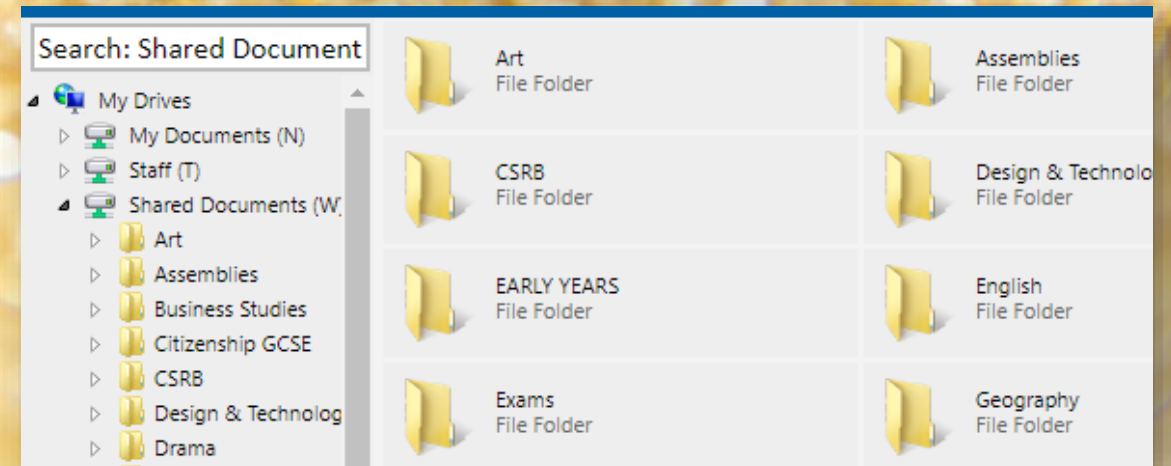
Home Access Plus+

Access your School From Home

Username:

Password:

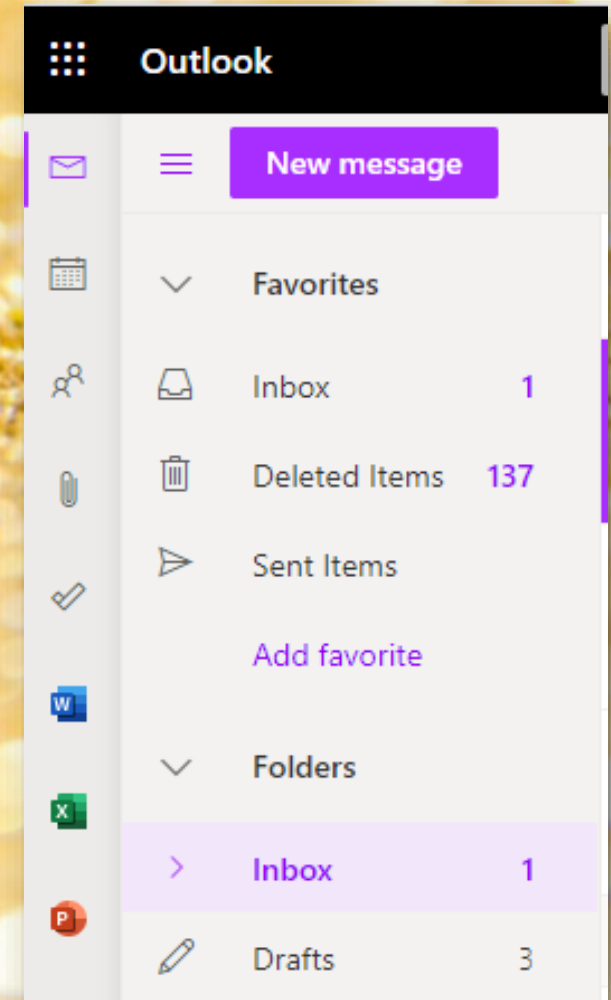
Login



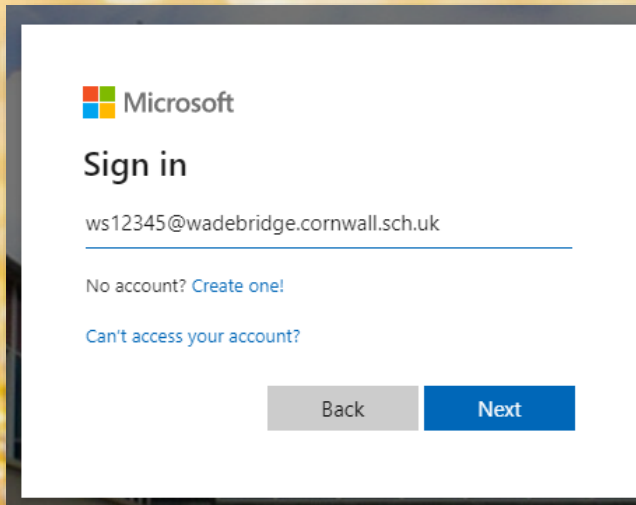
# School Email



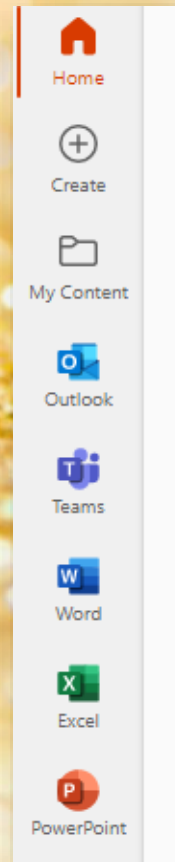
- Your email address is your WS number followed by @wadebridge.cornwall.sch.uk
- Example: [ws12345@wadebridge.cornwall.sch.uk](mailto:ws12345@wadebridge.cornwall.sch.uk)
- Once you have logged on you can use the list down the side to compose a new message and attach work.
- You can use the Sent Items to check something has been sent.
- Your teachers should tell you their email address in any homework posts, otherwise it's their first initial and surname.
- E.g. lwilmott@wadebridge.cornwall.sch.uk



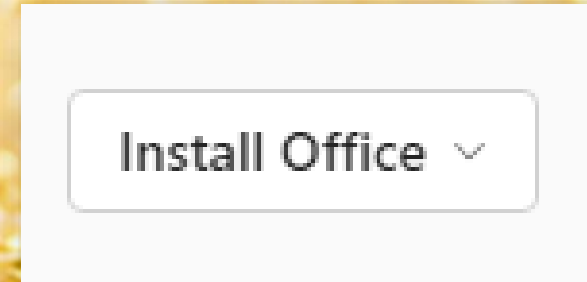
# Microsoft Office



Log-in using your school email and password.

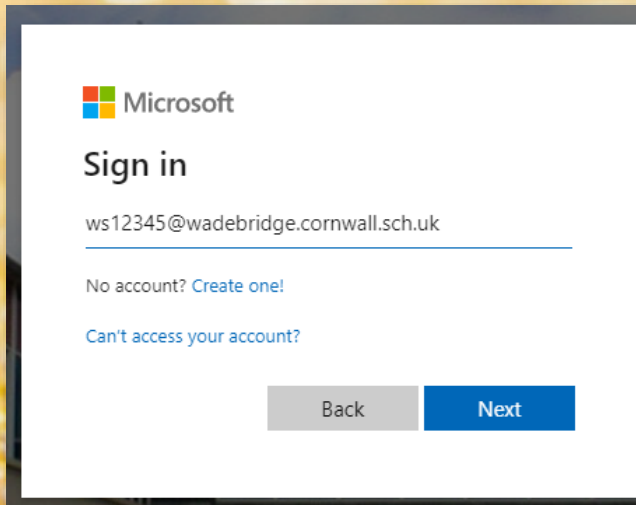


Use the icons on the left to access the different online apps.

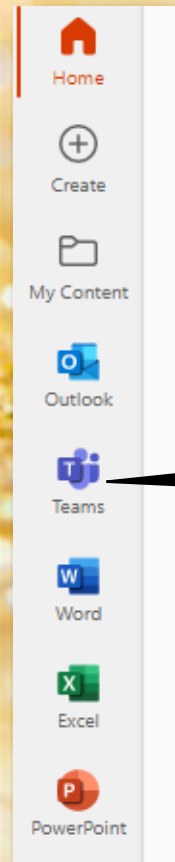


Use Install Office if you prefer to install on your computer to use.

# Microsoft Teams



Log-in using your school email and password.



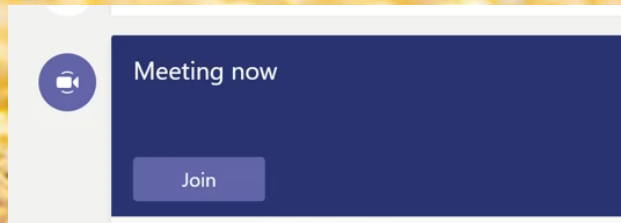
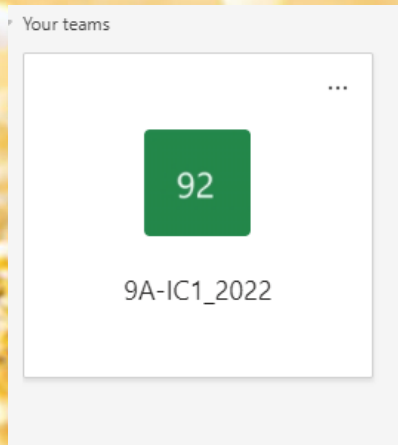
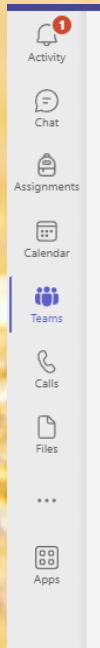
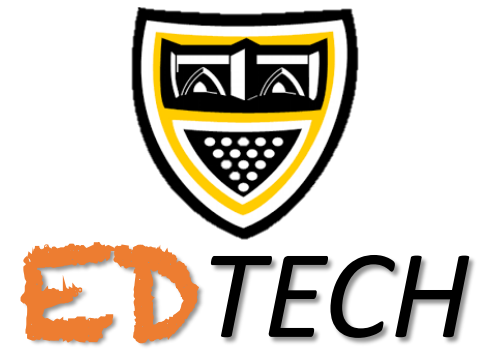
Use Install Office if you prefer to install on your computer to use.



Use the icons on the left to click the TEAMS icon.

# Microsoft Teams Live Lesson

[VIDEO GUIDE CLICK HERE](#)



On Teams click the TEAMS icon on the left followed by the relevant Class tile.

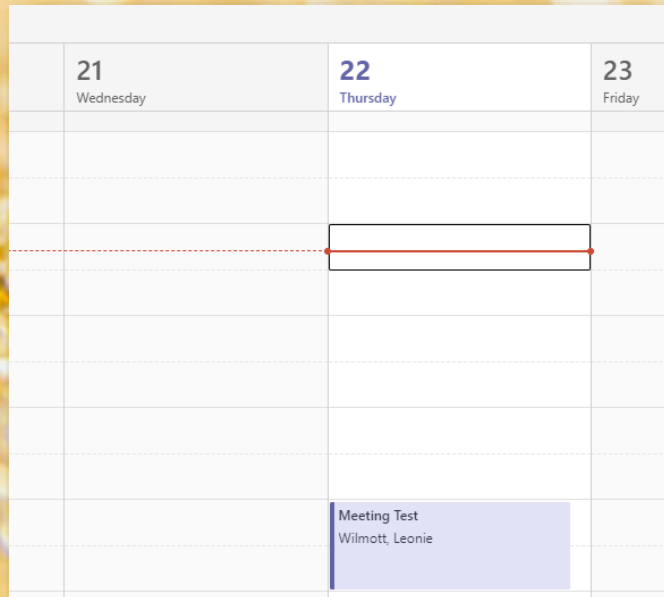
If the teacher is holding a live session you will see this link appear on the page, click JOIN

Set your camera and mic to of OFF position and click JOIN NOW.

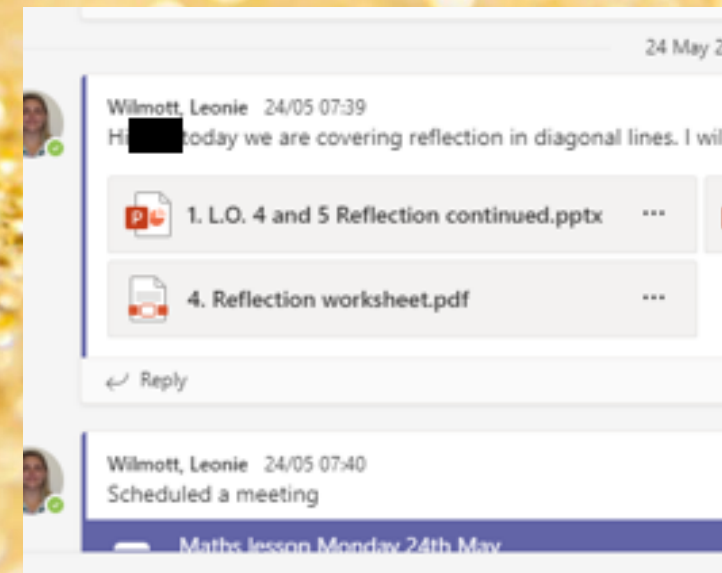
# Microsoft Teams



Teams is the application which teachers will use to deliver live lessons when either they have to work from home or any pupils are unable to attend school.



Sometime you will receive an email/link inviting you to a meeting, and it will appear in your calendar.



You can also use Teams to access any resources your teacher may have attached, and also submit your work and receive feedback.

# Microsoft Teams Help



There are tutorial videos linked at the top of the curriculum resources page if you need any extra guidance on how to use Teams.



Click the Teams icon above to view Teams tutorial videos.

# Finally...



Please contact your Tutor if you have any issues accessing remote learning, there is always someone who can help you!

