

Wadebridge School 3G Pitch

Terms and Conditions of Hire

1. Definitions

1.1 “The School” refers to Wadebridge School.

1.2 “The Hirer” refers to the individual, club, organisation, or company making the booking.

1.3 “The Facility” refers to the Wadebridge School 3G Pitch and associated areas including changing rooms, access routes, spectator areas, and parking facilities where applicable.

1.4 “The Steering Committee” refers to the Committee made up of partner clubs, Cornwall FA and Wadebridge School.

2. Booking and Payment

2.1 All bookings are subject to availability and confirmation by the School.

2.2 The School reserves the right to refuse any booking without explanation.

2.3 Full payment must be made in advance unless otherwise agreed in writing.

2.4 Block bookings may require a deposit and a signed hire agreement.

2.5 Failure to pay by the agreed due date may result in cancellation of the booking.

2.6 Prices are set annually by the School and approved by the Steering Committee.

3. Use of the Facility

3.1 The Facility may only be used for the purpose stated on the booking application.

3.2 The Hirer must ensure that all participants behave appropriately and responsibly at all times.

3.3 The Hirer is responsible for supervising all attendees during the booking period.

3.4 Access is only permitted during the allocated booking times, including set-up and pack-away.

3.5 The Hirer must vacate the Facility promptly at the end of the booking.

3.6 Only appropriate footwear may be worn on the 3G surface:

- Moulded football boots with studs
- Studded boots

Random checks will be made of users of the facility and persons not wearing the correct footwear will be asked to leave. For persistent use of incorrect footwear future bookings will be subject to cancellation.

3.7 The following are strictly prohibited on the pitch:

- Chewing gum
- Smoking or vaping
- Alcohol or illegal substances
- Glass containers
- Animals (except assistance dogs)

3.8 Food and drink must not be consumed on the playing surface, except water in suitable sports bottles.

4. Health and Safety

4.1 Emergency exits and access routes must remain clear at all times.

4.2 The Hirer is responsible for providing adequate first aid cover during activities.

4.3 Any accidents, injuries, damage, or incidents must be reported to the School at the earliest opportunity.

5. Safeguarding and Child Protection

5.1 The Hirer is responsible for ensuring appropriate safeguarding arrangements are in place for activities involving children or vulnerable adults.

5.2 Coaches, volunteers, and staff must hold appropriate qualifications and DBS checks where required by law or governing body regulations.

5.3 The Hirer must comply with all relevant safeguarding legislation and guidance.

6. Insurance and Liability

6.1 The Hirer shall be liable for any damage caused to the Facility, equipment, or surrounding property during the hire period.

6.2 The School accepts no responsibility for loss, theft, or damage to personal belongings.

6.3 The Hirer is responsible for ensuring appropriate public liability insurance is in place where applicable.

6.4 The Hirer indemnifies the School against claims arising from the Hirer's use of the Facility except where caused by the School's negligence.

7. Cancellation Policy

7.1 The Hirer must provide at least 48 hours' notice for cancellations.

7.2 Cancellations made within 48 hours of the booking may be charged in full.

7.3 The School reserves the right to cancel bookings due to:

- Adverse weather
- Maintenance issues
- School requirements
- Health and safety concerns
- Circumstances beyond its control

7.4 Where possible, alternative dates or refunds will be offered for cancellations made by the School.

8. Weather and Pitch Closures

8.1 The School reserves the right to close the pitch if conditions are deemed unsafe.

8.2 Decisions regarding closures are final and made in the interest of player safety and pitch preservation.

9. Behaviour and Conduct

9.1 Abusive, aggressive, discriminatory, or inappropriate behaviour towards staff, players, officials, or spectators will not be tolerated.

9.2 The School reserves the right to remove individuals or terminate bookings where behaviour is unacceptable.

9.3 Persistent breaches of these Terms and Conditions may result in suspension or permanent refusal of future bookings.

9.4 The Hirer must ensure attendees respect neighbouring properties and minimise noise when arriving, using and leaving the site. Maintaining respectful noise levels is a planning condition as per the Noise Management Plan.

9.5 In accordance with the Noise Management Plan:-

- All complaints will be recorded including detail of concerns, address, name, and contact details.
- The complaint will be investigated as soon as possible following receipt, normally within twenty-four (24) hours; however not in excess of seven days.
- If necessary, complaints may be escalated to the Headteacher for resolution.

- Following investigation, relevant action will be taken, and the complainant will be notified of the relevant action.
- When the complaint relates to a specific incident, the complaints procedure will be followed (please see below).
 - complaint is received;
 - The complaint is logged and recorded by the school;
 - The complaint is validated by the school to ensure it relates to the full-size synthetic pitch and not elsewhere;
 - Action taken by the school to remedy the situation and to reduce the risk of recurrence;
 - A response sent to complainant by the school as required;
 - A record of the complaint is made and appropriately stored, such that records can be accessed in the future upon request, including details of what action was taken to investigate the complaint, and what mitigation action was taken in response to, and to resolve, the complaint.
 - The complaint records shall be made available at all reasonable times to the Local Planning Authority.

Proven offenders will receive the following sanctions:-

- First offence Verbal warning
- Second offence Final warning
- Third offence Dismissed for a period of time
- Fourth offence Banned

10. Parking and Access

10.1 Vehicles are parked at the owner's risk.

10.2 Access routes must not be obstructed.

11. Data Protection

11.1 Personal information supplied during the booking process will be handled in accordance with applicable data protection legislation.

11.2 Information may be used for administration, communication, and safeguarding purposes.

12. Acceptance of Terms

12.1 By making a booking, the Hirer agrees to comply with these Terms and Conditions.

12.2 The School reserves the right to amend these Terms and Conditions at any time in consultation with the Steering Committee.

Contact Information

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Document Version: 1.0

Effective Date: June 2026